



Position Title: ERP Manager

Immediate Supervisor Title: Global Manager of Information Technology

Department: Information Technology

Location: New Kensington

FLSA Status: Salaried Exempt

Brief Summary of Position Purpose:

The ERP Manager is responsible for planning, designing, implementing and supporting ERP solutions at Bacharach. The successful candidate must be able to organize and lead ERP projects of varying complexity and size. This position is located in New Kensington PA and will be responsible for supporting ERP initiatives at all Bacharach locations, domestic and international.

Essential Functions:

- Epicor E10 Implementation & Support
 - Develop and implement project plans for international multi-company, multi-currency, Epicor E10 project
 - Work with process owners and Epicor consultants to facilitate cross-functional business process discussions
 - Work with Epicor consultants to determine strategy for GAP issue remediation
 - Assist in developing test scripts and written procedures
 - Assess, define and migrate towards process standardization between company locations
 - Facilitate implementation of new processes through training sessions, demos, and the development of appropriate documentation
- Maintain and Support Legacy ERP Systems
- Support ancillary/integrated systems including, but not limited to, CRM & PLM
- Lead Business Intelligence Initiatives To Develop Standardized Dashboards and Ad-Hoc Reporting Solutions
- Other Duties As Assigned

Education/Training/Certifications:

- Bachelor's degree in Computer Science, Math, Business or related discipline
- Project Management Professional (PMP) is a plus

Experience

- Experience implementing Epicor ERP E10 a manufacturing environment preferred
- Minimum 5 years of ERP implementation experience with at least two full lifecycle ERP implementations
- Demonstrated ability to manage projects across technical and functional disciplines
- Experience managing consultants and external vendors
- Project Management skills and experience
- Experience or Finance and Accounting, Inventory Control, Manufacturing and Logistics

Required Skill Sets: (e.g., computer skills, communications, math, etc.)

- Responsive to customer needs with a high attention to detail
- Excellent time management skills with the ability to multi-task and prioritize responsibilities
- Proven ability to plan and manage projects with budgets of varying size and scope
- Effective interpersonal and communication skills, both verbal and written
- Demonstrated proficiency in ERP implementation & post go-live support, preferably with Epicor E10.
- Strong interpersonal and communication skills, both verbal and written.
- Ability to work independently as well as within in a team.
- Ability to communicate both internally and externally on technical and non-technical matters.

Physical Demands: (e.g., lifting, travel, etc.)

- Position requires concentration, accuracy, and focused mental effort.
- Works in normal office environment with occasional exposure to plant heat, moderate noise, dust, dirt and fumes
- Occasionally lift, carry, push or pull up to 20 pounds.
- May travel (domestic and internationally) up to 15% as business needs requires.

Pursuant to the Americans with Disabilities Act (ADA), reasonable accommodations may be made to enable qualified individuals to perform the essential functions of this job.

AA/EEO/M/F/D/V